Module Review: Guide Questions

This document can be used as guide questions to help review and refine your current curriculum offering. Below you will find two sections; an Initial Checklist, and structured guide questions to aid in reviewing your module.

# Initial checklist

This overview checklist is designed to support a short initial check of your module to decide if a more thorough review may be required. Consider the questions below:

* Are you planning any changes to your existing module?
* Are there recommended changes and actions as a result of the External Examiner’s report for the existing module?
* Have staff or students experienced significant challenges with the existing module?
* Do students need further support to achieve their module outcomes?
* Were all assessments implemented successfully in the existing module?

If you have answered **‘No’** to most questions, it is likely that you can update your module without continuing through this suggested question sheet. Follow your usual School processes to ensure that your module is ready for the coming academic year.

If you have answered **‘Yes’** to most of the questions above, then you may wish to continue.

Depending on the modifications proposed following the module review, the University’s Programme Modification Process may need to be undertaken to consider and approve the changes for the next academic year. To assess whether a programme modification is required, and for information on the process and time-frames involved, please visit the Office of Quality, Standards and Partnerships via the link [Programme Modification Information and Guidance | Link to external website](https://oqsp.blogs.lincoln.ac.uk/programme-modification/)

Additionally, it might be worth discussing your proposed module changes with your Link Quality Officer and/or College Director of Academic Quality and Standards for guidance.

# Module overview and feedback

This selection of questions helps to review feedback received by staff and students on the existing module.

* What were the key challenges for staff relating to the existing module? (e.g., resource creation, technology, student engagement, etc.)
* What elements of the existing module did students find useful?
* What did students find challenging in the existing module?
* What learning activities (and supporting technologies) worked well in the existing module? Why?
* What learning activities (and supporting technologies) were challenging during the existing module? Why?

# Teaching and learning Strategy

The next questions take into consideration the teaching and learning strategy for this coming academic year.

* How will students access learning; online/face-to-face/mixture?
* How will you remain flexible with moving between online/face-to-face?
* What activities (& supporting technologies) will enable deep learning opportunities?
* How will students access support to ensure that learning opportunities aren’t lost? (e.g. one-to-one and group)
* Does the teaching and learning strategy reflect inclusive practice? Are learning materials and learning activities designed to be inclusive and accessible?
* What skills (digital and non-digital) will students need to successfully complete the module, and how will these be highlighted, embedded, and supported?
* How will students remain safe in the online environment during taught sessions? E.g. Do students know expectations of conduct and what to do if there is a challenge?

## Assessment

These questions provide an opportunity to review assessment practices in your module.

* Do any existing assessments need to be redesigned or modified to reflect the module outcomes?
* Does the module reflect inclusive assessment practice? Are there a range of assessment formats, and are students offered a degree of control on the topic/style/presentation/delivery of their work?
* Are there sufficient opportunities for students to practice the skills required for their assessment, and are these signposted and supported?
* Do any specialist skills require training or extra guidance for them to complete their assessment?

# Next steps:

Having reviewed your module, please see the information available on the online [Planning pages](https://digitaleducation.blogs.lincoln.ac.uk/planning-design/) for guidance on implementing small or significant changes for the coming academic year.